

Guy, Mandy

From: SMART Julie 50403 <Julie.SMART@devonandcornwall.pnn.police.uk>
Sent: 11 February 2019 09:24
To: Matthew Phipps; Kate Swarbrick; [REDACTED]
Cc: Paul Uren
Subject: RE: BOLTON HOTEL PROPOSED AMENDMENTS TO LICENCE

Hi Matthew

Yes we would agree to an earlier time for substantial food to cease.

Kind regards
Julie

From: Matthew Phipps [mailto:[REDACTED]]
Sent: 08 February 2019 12:19
To: SMART Julie 50403 <Julie.SMART@devonandcornwall.pnn.police.uk>; Kate Swarbrick <[REDACTED]>
Cc: Paul Uren <[REDACTED]>
Subject: RE: BOLTON HOTEL PROPOSED AMENDMENTS TO LICENCE

Julie thank you, very helpful.

Only thing I can see is the availability of food throughout. Even in fine dining restaurants the last hour generally is kitchen clean up and wind down rather than service and preparation of food.

Can we agree that the kitchen and full menu need only be available until, say, 10:30 pm please?

I'm without instructions, as Kate and I haven't spoken yet, but as you are away this afternoon thought it would be helpful to pop this across.

Matthew

From: SMART Julie 50403 [mailto:Julie.SMART@devonandcornwall.pnn.police.uk]
Sent: 08 February 2019 11:57
To: Matthew Phipps; Paul Uren; Kate Swarbrick; [REDACTED]
Subject: BOLTON HOTEL PROPOSED AMENDMENTS TO LICENCE

Good morning

I've had a look at the Bolton Hotel (a copy is attached) and I have detailed below our proposals in respect of the licence:

1. The opening hours of the premises to be amended to 0800 hrs to 0030 hrs every day of the week, with an additional hour on New Years Eve.
2. The sale of alcohol to be amended to 0800 hrs to 0000 hrs every day of the week, with an additional hour on New Years Eve.
3. It would also make sense to amend the hours for live and recorded music to fall in line with the above.
4. Remove conditions 2, 4, 5, 9, 11, 12, 13, 14 and 15 under the heading the Annexe 2 Prevention of Crime and Disorder.

5. Remove conditions 1 and 2 under the heading Annexe 3 Prevention of Crime and Disorder.
6. Remove conditions 1 and 3 under the heading Annexe 2 The Protection of Children from Harm.
7. Remove condition 6 under the heading Annexe 3 The Prevention of Public Nuisance.
8. Add the below conditions to the licence:
 - a) A CCTV system capable of providing images of an evidential standard, in all lighting conditions, and particularly in relation to facial recognition, shall be installed to the satisfaction of the police. The system will cover all areas of the premises not visible from the bar, including entrances and exits, and external smoking area. The system shall be in operation at all times the premises are open to the public. All recordings shall be retained for a minimum of 14 days. Recordings shall be provided to the police or other responsible authorities within 7 days of any request. The premises will supply all recording media and ensure that supplies are kept on the premises. The DPS or duty manager must be able to operate the system. Should the system be inoperable this will be recorded in the incident book and the system will be repaired as soon as reasonably practicable.
 - b) Substantial food in the form of table meals shall be available throughout the time the premises are open to the public.
 - c) The DPS shall ensure that an Incident Book is kept on the premises and that all incidents are recorded therein on a daily basis. This record shall include the full names of all persons involved, if possible or practical to do so. The incident Book shall be made available for inspection by a police officer, a police licensing officer or Officers of the local authority on demand, and such records shall be kept at the premises for a minimum of 12 months.
 - d) The DPS or other nominated person shall attend at least two meetings of the Torbay Licensing Forum per calendar year, together with any other meetings arranged by the police in respect of high risk events.
 - e) The Premises Licence Holder and/or DPS shall ensure that all staff receive training as to their responsibilities under the Licensing Act 2003, at the commencement of employment, with refresher training taking place on at least an annual basis. A record of all training will be kept and be available for inspection by representatives of responsible authorities on request. These records will be kept on the premises for at least 12 months.
 - f) The Premises Licence Holder/DPS shall risk assess the requirement for door supervisors, taking the layout of the premises and any proposed activities to take within the premises, into account and employ such door supervisors, if at all, in such numbers and at such times determined by that risk assessment. Risk assessments will be recorded, retained on the premises for at least 12 months and produced to representatives from responsible authorities on request.
 - g) The premises shall operate a Challenge 25 Policy and any individual who appears to be under the age of 25 will be required to produce an approved form of photographic identification as outlined within the Torbay Councils Licensing Statement of Principles.
 - h) No persons under the age of 18 years shall be permitted in the premises after 2200 hrs. Any under 18's allowed entry to the premises before this time must be accompanied by a responsible adult and shall be required to vacate the premises at 2200hrs.

In order to ensure that the premises is more food led I have included that substantial food will be available, but I have also increased the times that under 18's are allowed within the premises, to hopefully allow the premises to become more family friendly.

I hope that the above will be acceptable to you, but I'm happy to discuss the matter further should you so wish.

Please note that I am not working this afternoon, but will be available on Monday of next week.

Kind regards

Julie Smart

Alcohol Licensing
Drug and Alcohol Harm Reduction
Prevention Department
Dorset, Devon and Cornwall Police Alliance

Julie.smart@devonandcornwall.pnn.police.uk

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Internal: 41400



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